

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2018/19

REGULAR ITEMS:

- Executive Committee Forward Plan
- Overview and Scrutiny Committee Work Programme 2018/19

Deletions from 17 July 2018

- Scrutiny Review of Water Supply Outage Report – moved to September.
- Corporate Strategies and Policies – moved to September.

Committee Date: 4 September 2018			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Scrutiny Review of Water Supply Outage Report.	To approve the Scrutiny Review of Water Supply Outage Report and to recommend it to Council for adoption.	Peter Tonge, Head of Community Services.	Yes – deferred from 17 July as agreed by the Working Group at its meeting on 25 June 2018.
Performance Report – Quarter 1 2018/19.	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Graeme Simpson, Head of Corporate Services.	No.
Complaints Report.	Annual update to provide assurance that complaints are managed effectively.	Graeme Simpson, Head of Corporate Services.	No.
Corporate Strategies and Policies.	To consider the corporate policies and strategies for potential review by the Overview and Scrutiny Committee during 2018/19.		Yes – Deferred from 17 July to enable the Policy and Communications Team to verify with service areas that the policies and strategies remain relevant and the review dates are accurate.

NB – Changes from previous work programme highlighted in bold

Committee Date: 4 September 2018			
Gloucestershire Economic Growth Scrutiny Committee Update.	To receive an update from the Council's representative on matters considered at the last meeting (5 September 2018).	N/A	No.

Committee Date: 16 October 2018

Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Update from Joint Waste Team.	To receive an update from the Joint Waste Team on the business plan.	Peter Tonge, Head of Community Services.	No.
Development Services Review Update.	To consider progress against the Development Services Review Action Plan.	Annette Roberts, Head of Development Services.	No.
Housing Strategy Monitoring Report.	To consider – six month update.	Paula Baker, Housing Services Manager.	No.
Gloucestershire Health and Care Overview and Scrutiny Committee Update.	To receive an update from the Council's representative on matters considered at the last meeting (11 September 2018).	N/A	No.
Gloucestershire Police and Crime Panel Update.	To receive an update from the Council's representative on matters considered at the last meeting (14 September 2018).	N/A	No.

NB – Changes from previous work programme highlighted in bold

Committee Date: 27 November 2018			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Performance Report – Quarter 2 2018/19.	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Graeme Simpson, Head of Corporate Services.	No.
Grass Cutting Improvement Plan Monitoring Report.	Quarterly report to consider progress against the Grass Cutting Improvement Plan.	Peter Tonge, Head of Community Services.	No.
Gloucestershire Health and Care Overview and Scrutiny Committee Update.	To receive an update from the Council's representative on matters considered at the last meeting (13 November 2018).	N/A	No.
Gloucestershire Police and Crime Panel Update.	To receive an update from the Council's representative on matters considered at the last meeting (16 November 2018).	N/A	No.
Gloucestershire Economic Growth Scrutiny Committee Update.	To receive an update from the Council's representative on matters considered at the last meeting (31 October and 21 November 2018).	N/A	No.

NB – Changes from previous work programme highlighted in bold

Committee Date: 8 January 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Ubico Report.	To receive a six month update from Ubico.	Peter Tonge, Head of Community Services.	No.
Enviro-Crimes Update.	To consider the interim report on basic metrics and any particular issues that have arisen.	Peter Tonge, Head of Community Services.	No – agreed by the Overview and Scrutiny Committee on 12 June 2018.

NB – Changes from previous work programme highlighted in bold

Committee Date: 12 February 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Grass Cutting Improvement Plan Monitoring Report.	Quarterly report to consider progress against the Grass Cutting Improvement Plan.	Peter Tonge, Head of Community Services.	No.
Tewkesbury Borough News Review.	To review the implementation of the recommendations arising from the Tewkesbury Borough News Review and how the arrangements had worked over the initial 12 month period.	Clare Evans, Corporate Services Manager.	No.
Annual review of the effectiveness of the Council's involvement in the Gloucestershire Health, Community and Care Overview and Scrutiny Committee.	In order to authorise payment of the Council's contribution to the running costs for the forthcoming year.	Graeme Simpson, Head of Corporate Services.	No.

NB – Changes from previous work programme highlighted in bold

Committee Date: 12 March 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Performance Report – Quarter 3 2018/19.	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Graeme Simpson, Head of Corporate Services.	No.
Flood Risk Management Group Report.	To receive an annual report on the progress against the Flood Risk Management Action Plan.	Annette Roberts, Head of Development Services.	No.

NB – Changes from previous work programme highlighted in bold

Committee Date: 9 April 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Overview and Scrutiny Committee Work Programme 2019/20.	To approve the Overview and Scrutiny Committee Work Programme for the forthcoming year.	Graeme Simpson, Head of Corporate Services.	No.
Annual Overview and Scrutiny Report 2018/19.	To approve the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted both internally and publicly to reinforce transparency and accountability in the democratic process.	Graeme Simpson, Head of Corporate Services.	No.
Housing Strategy Monitoring Report.	To consider – six month update.	Paula Baker, Housing Services Manager.	No.
Customer Care Strategy.	To consider - annual update.	Clare Evans, Corporate Services Manager.	No.

NB – Changes from previous work programme highlighted in bold

PENDING ITEMS

Agenda Item	Overview of Agenda Item
Gloucestershire Joint Waste Committee	<p>Updates to be brought to the Committee in respect of:</p> <ul style="list-style-type: none"> - the future work programme which would be developed with the Gloucestershire Joint Waste Committee in autumn 2017; and - in the longer term, review of the Gloucestershire Waste Strategy. <p>Agreed by the Overview and Scrutiny Committee at its meeting on 17 October 2017.</p>
Review of Workforce Development Strategy	Review by O&S Workshop – agreed by Overview and Scrutiny Committee at its meeting on 13 June 2017.
Review of Corporate Enforcement Policy	Review by O&S Workshop – agreed by Overview and Scrutiny Committee at its meeting on 13 June 2017.
Review of Planning Enforcement Plan	Review effectiveness of the Plan once it has been in operation for 12 months – agreed by Overview and Scrutiny Committee at its meeting on 9 January 2018.
Gloucestershire Healthwatch	Representatives to be invited to give an update on the new arrangements and how this impacts upon the borough - agreed by Overview and Scrutiny Committee at its meeting on 1 May 2018.
Disabled Facilities Grants Review Monitoring Report	June 2019 – To consider the annual update – agreed by Overview and Scrutiny Committee at its meeting on 1 May 2018.
Enviro-Crimes Annual Report	June 2019 – agreed by the Overview and Scrutiny Committee at its meeting on 12 June 2018. Interim report in January 2020.

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